



## PROJECT ASSISTANCE GRANT GUIDELINES

### Purpose

**Non-arts non-profit organizations** may apply for Project Assistance Grants. The purpose of this grant is to support programs of artistic merit that have community or statewide impact. Project Assistance Grants support exemplary forms of artistic expression in a variety of artistic disciplines. **Application Deadline: August 14 at 4:00**

### Eligibility

Organizations that meet the eligibility requirements may apply for Project Assistance Grants, however eligibility does not guarantee funding.

An eligible organization:

- Has tax-exempt status
- Is not an arts organization (Please see Arts Organization Grant)
- Is not an educational institution (Please see Arts Education Grant)
- Is not a religious institution
- Project Assistance Grants may not be used to fund history programs.

### Project Timeline

Funded projects should be completed between July 1 and June 30 of the current year.

### Matching Requirements

- Organizations may apply for up to 50% of the cost of the project.
- Grant funds must be matched in cash. In-kind contributions may not be considered for matching purposes, but may be documented as additional evidence of support.

### Funding Requirements

- Project Assistance Grants may support artistic expenses directly related to the proposed project.
- Allowable fees may include artist fees, marketing, promotion, travel, contractual fees, rental or purchase of equipment and other project-related costs.
- Organizations may apply for only one arts council grant per year
- Project Assistance Grants fund project costs and may NOT be used for:
  1. Administrative staff or general operating expenses
  2. Activities concurrent with the project that are not arts-related
  3. Food or beverages for hospitality or entertainment functions
  4. Capital expenditures
  5. Fundraising events



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**Application Procedure**

- Please email application and all attachments to: [info@cabarrusartscouncil.org](mailto:info@cabarrusartscouncil.org).
- Hand deliver one printed application and attachments to: Cabarrus Arts Council 65 Union Street South, Concord, NC

**Schedule**

Deadline for Emailed and printed applications: **4:00 pm on August 14.**

This is not a postmark deadline.

**Late or incomplete applications will not be accepted**

May 15 Final reports are due no later than 4:00 on May 15.

When the dates fall on a weekend, the due date will be the following Monday.