



## PROJECT ASSISTANCE GRANT GUIDELINES

### Purpose

**Non-arts non-profit organizations** may apply for Project Assistance Grants. The purpose of this grant is to support programs of artistic merit that have community or statewide impact. Project Assistance Grants support exemplary forms of artistic expression in a variety of artistic disciplines.

**Application deadline: OCTOBER 13, 2023 at NOON via email to [heather@cabarrusartscouncil.org](mailto:heather@cabarrusartscouncil.org)**

**\*\*\* For qualified organizations seeking funding for a stand alone event that will occur before November 1<sup>st</sup>, 2023 we are offering an expedited submission deadline of September 20th at NOON. Reach out to [liz@cabarrusartscouncil](mailto:liz@cabarrusartscouncil.org) to discuss if this is an option for you.**

### Eligibility

Organizations that meet the eligibility requirements may apply for Project Assistance Grants, however eligibility does not guarantee funding.

An eligible organization:

- Has tax-exempt status
- Is not an arts organization (Please see Arts Organization Grant)
- Is not an educational institution (Please see Arts Education Grant)
- Is not a religious institution
- Project Assistance Grants may not be used to fund history programs.

### Project Timeline

Funded projects should be completed between July 1 and June 30 of the current year.

### Matching Requirements

- Organizations may apply for up to 50% of the cost of the project.
- Grant funds must be matched in cash. In-kind contributions may not be considered for matching purposes, but may be documented as additional evidence of support.

### Funding Requirements

- Project Assistance Grants may support artistic expenses directly related to the proposed project.
- Allowable fees may include artist fees, marketing, promotion, travel, contractual fees, rental or purchase of equipment and other project-related costs.
- Organizations may apply for only one arts council grant per cycle. Municipalities with multiple departments supporting projects should contact Liz Fitzgerald at [liz@cabarrusartscouncil.org](mailto:liz@cabarrusartscouncil.org) if you would like to submit a second application for consideration.
- To ensure that Grassroots arts programs reflect the racial and ethnic diversity of our county, Cabarrus Arts Council is required to spend a percentage of its annual county allotment on programming that reflects African American, Asian American, Latino and Native American cultures. We encourage organizations led by these communities to apply for your arts programming. Further, Project Assistance may be used by organizations to hire artists or ensembles of color to conduct arts programs.
- Project Assistance Grants fund project costs and may NOT be used for:

1. Administrative staff or general operating expenses
2. Activities concurrent with the project that are not arts-related
3. Food or beverages for hospitality or entertainment functions
4. Capital expenditures
5. Fundraising events

**Application Procedure**

- Grant Applicant Networking (5-6pm) and Workshop (6-7pm) at Cabarrus Arts Council, 65 Union Street South on Wednesday, September 13
- Please email completed application and all attachments to: [heather@cabarrusartscouncil.org](mailto:heather@cabarrusartscouncil.org).
- If you require assistance email [liz@cabarrusartscouncil.org](mailto:liz@cabarrusartscouncil.org) the week before your application is due. Staff may not be able to assist you the day applications are due.
- Final reports are due no later than NOON on June 15, 2023