



## **Cabarrus Arts Council- Summer Camp/Class Policies**

Thank you for considering the Cabarrus Arts Council educational programs! Our mission is to present, promote, and inspire creativity in our community. To help us all achieve this mission we ask that you observe the following practices and policies during our time together.

### **REFUNDS AND CLASS CANCELLATIONS**

- If a student cannot participate in a program in which he or she has registered, an 85% refund will be issued when notice has been given at least fourteen (14) days in advance. Please allow 3-4 weeks for refund processing. If less than fourteen (14) days advance notice is given, then no refund will be issued, though you can transfer your place in the program to another eligible student.
- Cabarrus Arts Council reserves the right to cancel due to insufficient enrollment. In the rare case of such a cancellation, students will be notified no less than two weeks before the start of class and refunded in full.
- Once a program has begun, Cabarrus Arts Council reserves the right to cancel classes due to unavoidable circumstances, including inclement weather, with a make-up date to be chosen at the time of cancellation. Emergency cancellations will be communicated via email.
- Refunds will not be issued if a student cannot attend the make-up date.
- If a program is filled you can email [info@cabarrusarts council.org](mailto:info@cabarrusarts council.org) to be added to the wait list.

### **CLASS ATTENDANCE**

- Please be on time. Instruction will begin at the posted time, with supervision beginning 15 minutes prior to class start time. Arriving on time is essential for creating a cohesive and successful experience for all students and instructors. Students must be picked up within 15 minutes of the session's end.

### **ACCESSIBILITY**

- If your child has an accessibility need, please reach out to discuss accommodations either before or after registration, [info@cabarrusarts council.org](mailto:info@cabarrusarts council.org) or 704-920-2787.

## **BUILDING & WORKING SAFETY**

- Safety is a major priority for us. Students are to remain in designated classroom spaces and will be supervised at all times. All instructors, volunteers, and Cabarrus Arts Council staff have undergone background checks and child safety training.
- Cabarrus Arts Council does not provide staff trained in administering medication, though at least one adult volunteer or staff member at each event will have current CPR and AED certifications.
- Fire extinguishers are located throughout the building, an AED and First Aid Kit are also available.
- All weapons are prohibited in the Historic Courthouse except as provided for in NCGS-14-269 (a1) and (b).
- Animals, with the exception of service animals, are prohibited from entering the Historic Courthouse. Emotional support animals are not permitted.

## **PERSONAL CONDUCT**

- Cabarrus Arts Council does not discriminate and prohibits harassment (verbal, physical, or visual) on any unlawful basis, including, but not limited to, age, race, religion, disability, sexual orientation, etc. It is your responsibility to report any incident to the Director of Performing or Visual Arts. Such circumstances will be investigated, and reasonable actions will be taken to resolve all incidents.
- For the benefit of the learning experience for all our students, we reserve the right to request parental or qualified care provider supervision, or in extreme cases, the right to ask a disruptive student to leave the classroom, in the event a student fails to meet a reasonable standard of behavior, including respect for other students and teachers.

## **PHOTO/PUBLICITY WAIVER**

- Cabarrus Arts Council occasionally takes photographs of classes for use in our publicity. By agreeing to our terms, you give Cabarrus Arts Council permission to photograph and/ or record activities during the normal operations of our programs. You acknowledge that all rights, title and interest to the recordings will belong to Cabarrus Arts Council. *You may opt out of this clause by contacting the Cabarrus Arts Council directly at 704-920-2787.*

## **LIABILITY STATEMENT**

- By agreeing to these terms and conditions you affirm the following: Cabarrus Arts Council programs have inherent risks, and understanding and acknowledging those risks, I hereby assume all risks and hazards incident to my participation/my child's participation in all Cabarrus Arts Council programming and programming provided by third party vendors. I agree to waive any liability arising out of any actual, alleged, or threatened infectious, pathogenic, toxic, or other harmful properties of any "organic pathogen", which includes but may not be limited to bacteria, viruses or other pathogens whether or not a microorganism, regardless of whether such "organic pathogen" is the result of a local

outbreak, epidemic, pandemic or unknown cause. I further waive, release, absolve, indemnify and agree to hold harmless the Cabarrus Arts Council and its employees, board, contractors, volunteers, and vendors, and Cabarrus County, as well as all persons or parents transporting participants to and from activities, from any legal claims, liabilities, damages and costs for any physical injury, illness or damage to my personal property sustained during my use/my child's use of Cabarrus Arts Council property and/or my participation/my child's participation in any Cabarrus Arts Council activities. In the event of an emergency, I give my permission to Cabarrus Arts Council, Inc. to call for Emergency Medical Services (911) and/or to select a physician to secure proper treatment for me or my child.

For more information, please contact the Cabarrus Arts Council at 704-920-2787.